

Minutes of Board of Directors Meeting of November 13, 2007

The Board of Directors of the Senior Needs Committee of Wells and Ogunquit met on November 13, 2007 at the WOCAM facility.

The meeting was called to order at 6:00PM.

Present: Frank Wolfgang, Chairman; Jim Nadeau, Vice Chairman, Paul Weiner, Secretary; Kathy Chase (left at approx. 6:30PM), Muriel Cotter (arrived 6:02PM). John Graves; Margaret Gromlich; John Hirschauer,

Absent: Jackie Millett (hip surgery on Nov. 9, 2007).

Also present: June Messier, Treasurer; Office Manager, Bonnie Canada.

Chairman's Message:

Distribution of e-mails from BOD to other BOD and to named individuals.

Request of BOD to step up & take on other responsibilities in the absence of Jackie Millett and to participate in more events at the Center.

Placemat ads are just about finalized. We gave Bob Bussiere a free ad on the Placemat due to his ongoing business volunteering at the Center.

We have a list of future advertisers that we might be able to contact in the future.

There is an individual--Marsha Hamlin--that may be available to further train Bonnie on the computer & to also do our Database entries for the Finance Committee. The cost of this service is \$10.00 per hour.

Chairman met with an individual who gave the Chairman some thoughts on functioning of BOD & of the Center.

Secretary's Report of the BOD meeting on October 9, 2007, was approved by unanimous vote.

Bob Bussiere will place approved minutes of both the BOD & Membership Meetings on our Web Site.

Discussion held on storing the verbatim minutes on computer & CD.

Verbatim minutes will be deleted from computer and recorder once the synopsis minutes are approved & will not be archived on CD.

Treasurers Report for September & October was approved.

York Hospital BOD has approved a donation of \$5000.

Our pledges are almost all received.

Kathy told us that Wells Rotary along with Rotary International will give us a grant of \$1000. for the automatic front door openers if we are able to match the remainder of the price. Maybe we can take money from savings---temporarily---in order not to lose the grant.

Margaret will work on other grants immediately. Paul will check with Bob Robinson on the price quotation.

June mentioned that she has not taken over Bingo starting in March, but is talking to people about working Bingo next year.

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Paul mentioned that we have a problem with volunteers at Bingo for the 1<sup>st</sup> three weeks in December. He will work on setting up volunteers for that time.

Office Manager's Report:

Dues income is doing well & comments from members that calls were appreciated.

Pancakes last Saturday was 40 people.

One volunteer for Governance Committee—Ron Allen.

Different ideas for fund raising were put forth.

Rental rules were discussed & will be looked at for updating.

The Center will close at noon on December 24 & 31.

Trips are making money-some more than others. As long as we do not lose money, they will continue.

Pursue some local venues for trips.

Office Managers Report was accepted.

Old Business

New member's comments.

Some negative comments have been made to Directors regarding situations that have arisen. The BOD will try to work on these items.

Permanent membership on BOD for Kathy Chase

A full board is necessary fir discussion—probably in January.

Membership renewal status

Calls are having a positive reaction. Thought should be given to continuing this in some fashion.

Status of Governance Committee

The BOD will take the Articles of Incorporation, the suggested changes to them and the By-Laws. Redline the By-Laws wherever they feel necessary & bring to the next meeting for a committee to discuss.

Jim, Margaret & Paul volunteered for the committee & hopefully we can get a few members to also be on the committee.

We will need legal consultation either in the beginning or after we work on the By-Laws.

Mail box pick-up.

Our return mail address will be brought up to date to show 300 Post Rd., PO Box 987, Wells, ME 04090-0987.

Motion was approved by unanimous vote

Discussion was held on mail pickup. As of December 1, the Office Manager will pick up mail & distribute mail as necessary.

Motion was approved by unanimous vote

Discussion was held on changing our mail box location to the Moody Post Office.

Placemat status

Placemat is being set up & should be ready next week.

Thanks to all who worked on it.

Mass Mailing

Kathy furnished the BOD with a draft of letter/invitation for their use & discussion.

Activity/Committee

Committees have to be reactivated.

E-Mail tabulation/Sending minutes to members

Paul is continuously working on this. List of email addresses has been tabulated & 3

Group email lists have been generated.

Hard copies of minutes are left on the front desk for member without email.

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New Business

Combination of Meetings.

Effective January 1, 2008, the monthly meetings of the Membership & the BOD will be combined & will meet on the 2<sup>nd</sup> Tuesday of the month.

Bingo cancelled for January/February.

Paul again asked for help working at Bingo.

Offer free coffee/donuts in the mornings. Income is approximately \$40.00/week.

Motion was made including a donation container & approved by unanimous vote.

Increase Pancake Breakfast cost to \$5.00.

Cost of food has increased & this is a necessary price increase.

Motion was approved by unanimous vote.

Start re-cycle program.

This would be for paper. Bottles & cans are already recycled.

Margaret brought up the thought of putting together a cookbook with recipes as a fund raiser.

Motion was approved by unanimous vote to have Marsha Hamlyn work with Office Manager on the computer & also to work with Finance Committee at a cost of \$10.00/hour.

Meeting adjourned: 8:05PM

Respectfully submitted,

Paul C. Weiner

Secretary