

Minutes of Membership/BOD Meeting of May 11, 2010

The Membership/BOD of the Senior Needs Committee of Wells and Ogunquit met on May 11, 2010 at the WOCAM facility.

The meeting was called to order at 4:01PM.

BOD present at Membership Meeting: Joseph Allara, Ron Allen, George Hersom, June Messier, Paul Weiner. Kathy Chase arrived at 4:50PM.

BOD absent at Membership Meeting: Valerie Brown, Christine Tremblay, John Graves, Karl Ekstedt---Wells BOS Liaison, Michael Score—OGT BOS Liaison.

Office Manager Suzi Franklin was present.

Office Staff: Sheena Allara, Doris Hanlon and Marie Hastie were present.

There were approx.15 members present.

**Secretary's Report**

April minutes were presented. Minutes moved, seconded & approved  
March minutes were presented. Minutes moved, seconded & approved

**Treasurer's Report**

We are better at this time than last year. The income & costs are a fluctuating number as they do not exactly match each month. It will be more accurate in October as our expenses & costs will probably be closer. Report discussed, moved, seconded & approved.

**Office Manager's Report**

**Membership**

We currently have 676 members registered. We're still growing and so is our reputation in this community and in the surrounding area. We're becoming more member friendly all the time! Having members who are willing to teach newcomers the games, cards and dances we are doing helps them feel included and earns us many new friends and members.

**Rentals**

We now have 11 rentals for 2010. The dates are as follows: 3/13, 3/28, 4/17, 5/1, 5/9, 6/6, 6/13, 6/27, 7/10, 8/21, 8/22. Staff coverage has been decided for all rental dates.

**June 100 Club** – Drawing will be on Friday, June 18, 2010

**Gardens and Grounds**

The black mulch Morton's added really shows off our spring blooms. I am fighting to stay ahead of the milk weeds. It seems like when I pick a bunch on my way in or out of the office, they are replaced with twice as many the next day.

**Generator and Installation**

We are still trying to find matching funds for the \$7500 matching grant from Huntington Foundation. Current total: \$ 758.76

**Kitchen Fund**

We are preparing to install a convection oven in our kitchen. There are a couple of items that need to be taken care of before it will be available and the building committee is working on these. Dishes will soon be replaced with lighter weight Corelle to make serving easier. Current total: \$ 1821.53 plus our matching grant of \$1000. We also have another \$1000. donation promised

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**Office Manager's Report –cont.****Grants**

So far in 2010, we have written 12 equipment grant requests to the following entities with the following results:

- The Libra Foundation – Generator - Passed the letter test.
- Key Bank Foundation – Computers, Printer - Currently working on this.
- Wall-Mart Sanford – Computer –Pending
- Wall-Mart Biddeford – Computer –Pending
- Maine Community Foundation – Generator – Pending
- Irving Oil – Generator – Pending
- Wall-Mart - Computers – Rejected, but will try again with their advice
- Shaw's Community Rewards - Generator – Rejected, but will try another Shaw's Fund
- Pew Charitable Trusts – Generator – Rejected
- Bangor Savings Bank Fund – Generator – Rejected
- Hewlett Packard - Computers – Rejected
- Central Maine Power – Generator – Rejected
- Lowe's in Sanford - Rejected

**As You Like It**

As You Like It continues to be a very popular program. As people begin to realize we have tickets available for anyone 60 or over, more people are taking advantage of the program. We now have 65 people taking advantage of the program. So far, I have not heard any negative comments.

Frank questioned if there were any more restaurants that have been added to the list.

The Center is on the list of updates.

**Pancakes**

So far in May, we served 81 people and earned \$405.

**Activities Report**

East Restaurant appreciation dinner –May 18.

Hi-Jinks Show—Dinner & Show—May 16; 50+ tickets sold.

Atria Luncheon—May 17; Ocean Bank will hold seminar on Identity Theft.

Fabulous '50's' trip to Haverhill--May 27; 30+ tickets sold.

Mohegan Sun trip—April 27.

Fashion Show—June 10; 73 tickets sold; including models & Staff.

Over Night trip—15 rooms booked.

Yard Sale—July 31.

100 Club—June 18—small sandwiches.

Big Win—December; tickets similar to last year; will start setting up system after Fashion Show work completed.

Newsletter ads—15 so far; income \$2000.+ probably not more than 20 ads total will be used.

YCCC Culinary Arts Luncheon with Police Dept. seminar—April 30 was very well attended & informative.

Bull & Claw appreciation dinner—June.

**New Business**

- i. Pancake Breakfasts start up—covered in Office Manager's report.
- ii. Bingo begins—Ron. We have a new/used state of the art Bingo board.  
A new member/Bingo player asked about the dollar value of the prizes in comparison to other Bingo locations. We have 35-80 people compared to other Bingo locations of possibly 200.
- iii. Matching Kitchen Fund Challenge—covered in Office Manager's report.
- iv. Next month is voting & election of Board of Directors. All 3 BOD members whose term will be ending will be running for another term.
- v. Ideas & comments from the floor.  
Frank questioned if there was any way to increase attendance at meetings.  
He brought forth the idea of a raffle drawing for a Gift Certificate.  
The idea was discussed & accepted & we will try it for a few months starting in July.  
Marie brought up the idea of a phone bank for meetings.

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**Unfinished Business**

- i. Bottle/Can recycle—Lorraine will work at the OGT Transfer Station when we can make arrangements for our schedule.  
Volunteers will work Footbridge & North Beach if the OGT Recycle Committee approves.
- ii. Host for Hire started. It starts early & worked out OK for the 1<sup>st</sup> time.  
We need bigger signs & a good picture of the Center.  
The coordinator—Brent—suggested that we might want to do this on Saturdays.  
We will try Friday’s for a while to see how it works & see how many volunteers that we might be able to get.
- iii. Bank of America Funds—Frank-has been trying to contact them with no luck.  
He will work on putting together a grant regarding the Days of Warming.
- iv. Town Grants—will be voted on in June-- & matching \$7500. Kennebunk Huntington Common grants.  
As far as we know, the original grant does not have to be used right away. We can put the monies in separate account until we have enough money.  
We are also looking for good used or rebuilt generators that might be available.
- v. Convection Oven & Kitchen update—pots dishes, etc.. Convection oven will be delivered shortly.  
The we have to make all the connections & venting.
- vi. Appreciation visits for Days of Warming donors—discussed in Office Manager’s—Activities reports.

**End Membership Meeting**

Meeting adjourned at 5:07PM.

Short break held.

**Commence BOD Meeting**

Meeting commenced at approx. 5:22 PM

BOD present at BOD Meeting: Joseph Allara, Ron Allen, Kathy Chase, George Hersom, June Messier, Paul Weiner.

BOD absent at BOD Meeting:

Valerie Brown, John Graves, Christine Tremblay, Karl Ekstedt---Wells BOS Liaison, Michael Score—OGT BOS Liaison.

**a. Summarize Membership meeting. BOD members present at membership meeting.**

**b. New Business**

- i. Update of Grants applied for thru Office.  
Suzi will be working with Wini mason on some new & ongoing grants & possibly some grants or donations to help with materials for the new Storage Shed.  
Kathy asked if we have people to build the shed. It is possibility if we can get volunteers.  
If the Wells High School will build the shed, then it would easier for us.
- ii. Trolley stop in front of building. Will we have problems with people parking in the lot & taking the Trolley? The stop will be shown on the Trolley maps. There will be a sign on the Trolley regarding the Center.  
Decision was made to try the Trolley stop & see if there are any problems.  
Discussion on bench at the Trolley stop.  
Motion made, seconded & discussed. Vote was 5-1 for approval.
- iii. Use of pedestrian crossing marker on Rt.1. Sign will be used in the street when needed.  
Otherwise it will be at the side of the road.
- iv. Policies for use of Kitchen regarding dishes & use of Dishwasher.  
When functions are here, people bring their own dishes. They use the Dishwasher if they know how..  
If they want to use the dishes, there will be charged for that use.  
The Staff will be shown how to use the Dishwasher & if a function wants to use it, they will be given instructions on its use.
- v. Time line for Mass Mailing—to be sent out during the last 2 weeks of October.  
Suzi will coordinate this layout & mailing. We might base the mail list on property that is valued at least \$75,000 or more.

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- c. **Budget**  
We can have a monthly or quarterly report that shows information necessary to send to organizations where we are requesting donations and/or grants.
- d. **Review of Office Manager**  
Suzi will prepare her review information.

BOD Meeting adjourned at 6:13PM.  
Respectfully submitted  
Paul C. Weiner, Secretary